

Memo

Date: December 16, 2024

From: Lori-Ann Litzenberger-Contracts, Specialist - Provincial Contracting

RE: New Contract:
Preferred Accommodations – SSO-SS-0140

3sHealth is pleased to announce that we have received the annual discount rates for **Preferred Accommodations SSO-SS-0140**. The hotel/motel rates are for three years from January 1, 2025, to December 31, 2027.

Please adhere to the following Administrative Guidelines when using the Preferred Accommodation Rates:

1. Individuals must reserve rooms in advance, requesting and confirming **"3sHealth Preferred Rates."**
2. Individuals must be prepared to present evidence of employment by producing a business card, institutional identification card, or another form of identification that would prove their affiliation with their employer.
3. Room payments should be made between the individuals and the hotels unless otherwise arranged by the employer.
4. Unless otherwise indicated, rates quoted are to remain in effect for each fiscal year.
5. Confirm with the hotel whether a convention rate is in place. Convention rates refer to an increased charge as a result of a hotel hosting a convention.

Please do not hesitate to contact Provincial Contracting at provcontracting@3shealth.ca, if you have any questions or concerns.