Speech Box

The Speech Box is an integrated application that allows you to dictate into, and then transfer the text to any application. The Speech Box comes in handy when an EMR does not have full support for Fluency Direct navigation, editing, and formatting commands.



TRANSPARENCY

Use the Transparency slider in the bottom left of the Speech Box to adjust the transparency level of the Speech Box. This feature allows you to dictate into the Speech Box while having document(s) open behind the Speech Box, still visible.

WORKFLOW

Start by mouse-clicking in the EMR text box where you would like the text to end up. Invoke the Speech Box ("Open Speech Box"), then begin dictating.

Text can be edited with voice commands, voice-activated templates can be brought in, and fields can be filled out. When the body of text is complete, transfer text into the EMR ("Transfer Tex"). The process repeats with the next EMR text box.

OPENING THE SPEECH BOX

Say, "Open Speech Box" or "Speech Box" or "Show Speech Box"

You can map a specific button on your SpeechMike to open the Speech Box. The first button press will open Speech Box in *In-Line Mode*. Double pressing will convert it to *Floating Mode*.

TRANSFER TEXT Transfer text

The Transfer Text command will transfer the dictated text from the Speech Box, into the target editor. When using In-Line Mode, the text is inserted in the last location of the cursor. When using Floating Mode, the text is inserted at the location you have selected. The Speech Box will close automatically after the text has been transferred.

Say, "**Transfer Text**" or click the Transfer Text button in the Speech Box Map a SpeechMike button to the command "Transfer Text"

Say, "Recall Prior Text" Recall prior tex

This feature is available after you have used the Transfer Text command to transfer text from Speech Box to another application. To recall the text back into the Speech box, say, "Recall Prior Text" or click the Recall Prior Text button.

SETTING A DICTATION TARGET

Setting windows as dictation targets will allow all dictated text to display in the targeted window, even it it's not the window in focus. Target windows include Speech Box, Notepad, WordPad, MS Word, EMR's, etc. Once a target window has been set, it is displayed above the Control Bar. Dictation will be inserted into the target application. After cancelling a Dictation Target, dictation will be inserted into the active window.

Setting the Speech Box as a Target (Floating Dictation Target)

1. Open the Speech Box window by selecting it from the Control Bar or by saying, "Open Speech Box."

2. In the Speech Box toolbar, you will see a target symbol. Select the target to set the Speech Box as a target dictation window. You can also dictate *"Set Target Window"* into your microphone. Note: You can also set the transparency of the Speech Box.

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3. Once the target is set, you will see a ribbon displaying a message saying that all text will be inserted into it regardless of focus.

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$\boldsymbol{\diamondsuit}$ All dictated text will appear in this window even if it is not in focus. Cancel dictation	target 3

4. Your Fluency Direct Toolbar will display a ribbon stating the Speech Box is set as the target.



5. To Cancel Target

Say, "Cancel Target" or "Cancel Dictation Target" or "Remove Target" into the microphone, click the 'X' on the control bar or click on the "cancel dictation target." The dictation target will also be cleared after the Speech Box is closed and text has been transferred.



Setting any Window as a Target

- 1. Open the desired application you'd like to set as a target (ex. Microsoft Word, your EMR, etc.).
- 2. Set the cursor somewhere in the window you'd like to target, ensuring it's in focus.
- 3. Dictate "Set Target Window" into your microphone.
- 4. Your Fluency Direct Toolbar will display a ribbon with the name of the window set as the target.



Note: Closing the targeted window will also cancel the target.

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